

PYPA Cast Member & Parent Agreement



CODE OF CONDUCT

- We have read and understood the rehearsal schedule and confirm that my son/daughter is available on the dates required.
- If you are unable to attend a rehearsal you must contact the PYPA Secretary.
- Ensure you arrive promptly for rehearsals/performances.
- Every cast member must sign in and out of rehearsals/performance.
- Every cast member must be COVID symptom free and have a negative COVID LFT Test before arriving at rehearsals/performance.
- No cast member is to leave rehearsals/performance unless authorised by a supervising adult.
- No cast member is allowed to walk home after rehearsals/performance unless the 'Walk Home' permission slip has been signed.
- No cast member is allowed to use their mobile phone or camera to take images of other members during the production.
- With the exception of water, no food or drink is permitted at rehearsal.
- All cast members are expected to follow the instructions given by the responsible adults.
- Cast members must not have on their possession or use any form of illegal drug, tobacco or alcohol at any time.

MEDICAL CONSENT

- If there is a need for emergency medical treatment, all attempts will be made to contact the emergency number given. If for any reason this is not possible, you as parent/guardian agree to your child receiving any treatment considered necessary by the medical authorities present.

IMAGE CONSENT

- All cast members will be photographed and filmed for use in the media
- Images and names of cast members will be included in the Pantomime Programme

REHEARSAL VENUES

- The majority of rehearsal dates will be held at Prestbury Primary School and MADs Theatre.
- It is essential that all cast members are aware that the principal rehearsal space is a primary school environment and as such all property (and especially display and equipment) must not be handled.
- No food or drink apart from water should be brought into either Prestbury Primary or MADs.
- Only those involved in the production should be present at the rehearsals.

Prestbury Youth Pantomime Association encourages and nurtures all children involved to take part and enjoy this opportunity but failure to comply with any of the above conditions may result in your child being requested to leave.



PYPA Privacy Notice

Who is collecting my data?

PYPA is committed to protecting your privacy. This notice details the information we collect from you and the steps we take to ensure this information remains confidential. In this notice, “we”, “us” and “our” refers to Prestbury Youth Pantomime Association (“PYPA”).

What data do you collect?

We collect the following personal information (where relevant): name, parent/guardian’s name/ contact details including address, telephone number and email address, date of birth, medical details, records of your participation with us as a member or volunteer, photographs, videos or audio recordings, biographical information and any other information you share with us.

How do you collect my data?

This information may be collected:

- (a) From information you fill out in: (1) Personal Information 2019/2020 form; (2) Application to Join Prestbury Youth Panto Form; (3) Emergency Contact Information & Consent Form; or (4) the Parental Support Form; (5) Sewing Bee letter; and/or
- (b) Telephone or face to face conversations with you and/or your parent/guardian; and/or
- (c) Communication on social media; and/or
- (d) Photographs and/or video footage and/or audio recordings taken during rehearsals and/or performances.

What do you use my data for?

We need a lawful basis to collect and use your personal data under data protection law. We can process your data on the basis of your consent and PYPA’s legitimate interests, which include (1) using your data in case of an emergency; (2) using your data to contact you and your family in respect of or during rehearsals and shows; (3) to include in the show programme and promotional materials/articles in advance of the performances; and (4) where we need to comply with a legal obligation. When we use your personal information we will always consider if it is fair and balanced to do so and within your reasonable expectations.

What if I am under 14?

If you are under the age of 14, you must get permission from your parent or guardian before registering or giving us any information.

How long do you keep my data for?

PYPA keeps your personal data until after the final performance when your data will be deleted, with the exception of (a) the photograph or video recordings which are taken during rehearsals or the performances (which may be used for future promotional or fundraising activities) and (b) email addresses which will be retained until September of the year of the performance in order to contact you regarding events including AGM, showing of the post performance DVD, Rose Queen and other similar events. The data you provide us with in the forms you complete at the registration evening will be kept on file and you can have access to this information at any time.

Do you share my data with anyone?

We do not share your data with any third party. However, if you chose to give information on websites or on any websites that we link to from our platforms, this information can be seen or collected from third parties. You should read the privacy notices of websites you access so as to understand what information is collected from you and for what purpose.

If you have any concerns about this Privacy Notice or about how we deal with data, please contact Annabel Beattie, Chair of the PYPA Committee.

PYPA COVID Safety Measures



When pantomime rehearsals begin in September 2021, UK Government Covid measures for England will have likely moved to 'Green' status. Covid related restrictions will have been removed and there will be no limit on the number of people that can meet indoors. Youth and community activities, including those in the performing arts, are strongly encouraged to continue. However, it is very important for the health and wellbeing of the company and the continuation of the pantomime project that ***we all take appropriate actions to try to reduce Covid transmission.***

It is unlikely that the pantomime company will avoid Covid cases, despite the actions we take, and young people and parents must accept the risk of transmission before agreeing to participate.

Actions and Measures to be taken: In accord with current Government guidance for youth activities, young people, creative directing team and parent helpers attending rehearsals agree to:

1. Take a LFT Covid self-test shortly before every rehearsal and do not attend if the test is positive. If the test is positive you should then have a PCR test as soon as possible.
2. Wash hands frequently and use hand sanitiser during rehearsals.
3. Avoid unnecessary, close, face-to-face contact with others and apply considerate social distancing as far as possible. Efforts will be made to rehearse with minimised close and face-to-face contact, although this may not always be possible.
4. Wear face masks when using toilets and when moving through the small areas in the school or theatre. Anybody who wishes to wear a face mask at other times should do so.
5. Rehearse with as much ventilation as possible in the hall/theatre. This will mean wearing warmer clothes as the weather becomes colder during the Autumn.

The creative team will also consider asking company members to be covers/understudies for principal roles in the event that someone is unable to perform due to illness.

